



education
saves lives

Partner Pack

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For Education Saves Lives Project Partners

A practical guide to help project partner organisations make the most of Education Saves Lives lessons.

Section 1 – How to use the lessons

Before you start, Showing on USB, Showing on DVD

Section 2 – How to report impact

What information is useful, how to report

Section 3 – Other useful links

User agreement, other technical help



Before you start: the lessons

You should now have the lessons on USB or [DVD](#). (You can also watch them [online](#)). If not, you can apply [here](#).

Make sure you have the right **equipment**, and test it to make sure it is working, before you show the lessons (windows computer with USB connection, or DVD player) Click [here for more about using the USB](#)

Review the lesson before you share it, so you understand how it works and what is being said. Some lessons are not suitable for some audiences (e.g. HIV and safer sex lessons).

Plan how to run your session, and link it with your existing projects. **It is your project** – the lessons work best when they are used with activities you already do. You know your community and local setting best. You can tell people we have given you the lessons, but you should not use our name or logo to run your event.

Decide how to collect and send [feedback](#) after the session – you should get permission from the community before sharing participant stories or photos.

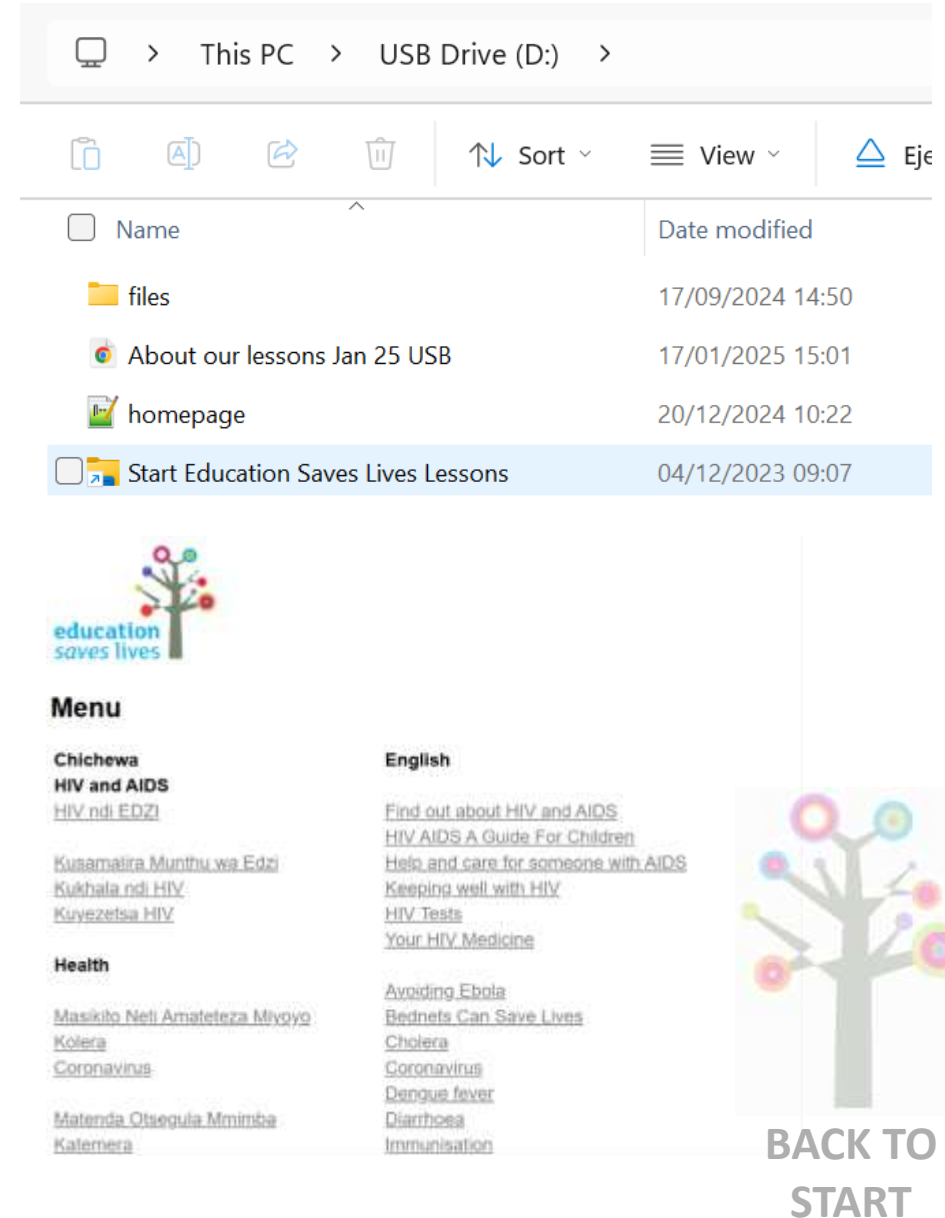


Using the USB version

When you view the USB on your file manager, you will see a small number of files.

Click the shortcut called **“Start Education Saves Lives Lessons”** – this will start a portable copy of firefox browser on the USB. Before long you will see the menu to choose a lesson (if the computer is slow this may take a bit longer). Do not update Firefox if asked, do not use other browsers to open the shortcut.

If this doesn't work, more information is available [here](#)



Showing the lessons on USB



1. Receive your Education Saves Lives lessons



2. Make sure you have a windows computer to use.



3. Arrange a meeting (follow any local guidelines). Take pictures from the back to show us.



4. Click **“Start Education Saves Lives Lessons”**. Soon you will see the menu. Choose the lesson you want to show.



5. Press the down arrow to take the quiz at the start and find out what you know, or the right arrow to start the lesson.



6. Watch the lesson together. Listen carefully and answer the questions.



7. Take the quiz at the end of the lesson and see if you can win a gold star.



8. Talk about the new knowledge you have learned with other people.



9. Use information from the lessons to help you stay healthy and safe in your everyday life.



10. Watch another lesson to learn more. Send us feedback.

Showing the lessons on DVD



1. Receive your Education Saves Lives lessons



2. Make sure you have a DVD player to show the lessons – can you borrow it?



3. Arrange a meeting (follow any local guidelines). Take a picture from the back to show us.



4. Insert the DVD into the player to run. Listen to the introduction.



5. Press the down arrow to take the quiz at the start and find out what you know, or the right arrow to start the lesson.



6. Watch the lesson together. Listen carefully so that you can answer the questions.



7. Take the quiz at the end of the lesson and see if you can win a gold star.



8. Talk about the new knowledge you have learned with other people.



9. Use information from the lessons to help you stay healthy and safe in your everyday life.



10. Watch another lesson to learn more. Send us feedback.

Feedback tools

Please tell us when you have used the lessons. Your feedback helps us develop and fund the production of the lessons.

We have created an **app** which will give you links to all these feedback tools and to access other lessons if you need to. This QR code will take you to the app, or use this [link](#)

Every time you show a lesson, use the [online rapid response form](#) to quickly report what happened at the viewing.

After a few months, please use the [project partner impact report](#) to give more information about how you have used the lessons and how they have helped your community. You can read all the questions that you will be asked here.

Translate the feedback forms (or any webpage)

If you need to, you can translate a webpage, including the feedback form, into your language. See [this video](#) for step-by-step instructions.



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Information to show impact

When you send feedback you will be asked questions about

- How many people watched the lessons, and who they are
- How many times did you show lessons, and where
- Quiz scores
- Comments that people made after watching lessons –
 - What did they learn?
 - What will they do as a result?
 - What changes have you seen?
- How has your organisation benefited from the lessons
- Stories, pictures and videos you can share with permission



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Information to show impact

If you can, take a picture from the back of the room to show the audience watching the lesson.

IMPORTANT Before you share or send pictures or stories, make sure that the people in them have given informed permission, and that they know Education Saves Lives may use the material in reports or online communications. You can use these forms:

[EDUCATION SAVES LIVES INFORMED CONSENT FORM \(INDIVIDUAL\) – Fill out form](#)

[EDUCATION SAVES LIVES INFORMED CONSENT FORM \(ORGANISATION\) – Fill out form](#)



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Tag us with your stories!

You can share how you use the lessons with us, and the world, on social media.
Or just stay in touch!

Facebook: <https://www.facebook.com/EducationSavesLivesUK>

We have a Facebook group specially for project partners to share learning and ideas.
Join us here <https://www.facebook.com/groups/EducationSavesLives.Users>

Instagram: <https://www.instagram.com/educationsaveslives/>

LinkedIn: [Education Saves Lives | LinkedIn](#)

You can also contact us by email mail@educationsaveslives.org



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Technical help - USB

If the “Start Education Saves Lives Lessons” shortcut doesn’t work, you can

1. go to into the “files” folder
2. find the folder called firefoxportable
3. find and launch firefox.exe to run the lessons.

(when you are asked to update firefox, click “not now”. If you update this copy of firefox it could stop the lessons working.)

OR

Click on “homepage.html” to launch the menu in your default browser. If your browser does not have the correct settings for autoplay, this may not work.

You will be able to copy the contents (please copy in full including file structures) to another USB or to your computer



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Technical help – DVD and online

DVD

The DVD should open at the start menu when loaded into a compatible DVD player.

Online lessons

Our online lessons are designed to play in most common web browser and should play on any HTML5 compatible browser (such as Mozilla Firefox, Safari, Google Chrome), and on phones running Android 3 (Honeycomb) and higher.

The lessons do not currently work well on iPad or iPhone, but there is a work round – click the link below the arrows on the start screen (see image).

Get in touch via email mail@educationsaveslives.org

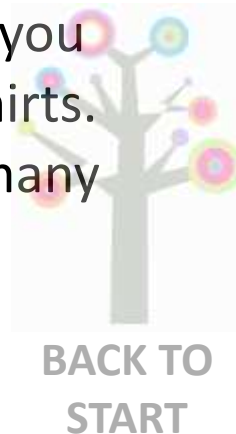


User agreement copy 1/2

When you applied for lessons you were asked to read to our User Agreement. Here are the main points

We will provide a limited number of lessons free of charge to start with, and we will consider further requests for free lessons if needed, where you can show us that the lessons make a difference (by sending us feedback and impact reports).

The lessons should be considered as a gift or grant from us to you. We recommend that you use them as part of your existing projects or work instead of trying to set up something new. When you talk about or show the lessons you should talk about your project using the lessons, you are welcome to say that you received them as a gift from us, but you should not say it is an Education Saves Lives project or put our name on banners, or t-shirts. We do not have “Education Saves Lives” representatives in any location; there may be many projects we partner with by providing lessons in your country.



User agreement copy 2/2

To show the lessons you will need access to a suitable computer, laptop, projector or DVD player – we are not able to provide equipment or finances to support the purchase of hardware, transport, or any other resources.

The lessons are published under a creative commons licence (CC-BY-NC-ND). This means that you can make your own copies if you need more for your community, but they may not be adapted or changed, they may only be used for educational purposes, and you may not sell the copies or the USB sticks. Our lessons must not be used in any context that promotes discrimination or exclusion.

The information in the lessons is checked by subject matter experts against the advice of WHO and other bodies where appropriate; Education Saves Lives and its collaborators are not responsible for any issues that may arise from the misuse of the lessons.



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